



SHRI RAJASTHANI SEVA SANGH'S

Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu College of Arts, Commerce & Science

Affiliated to The University of Mumbai

NAAC ACCREDITED 'B' GRADE | UGC RECOGNISE 2(f) & 12 (B)

Shriniwas Bagarka Marg, J. B. Nagar, Andheri (E), Mumbai - 400 059. • Mob : 7738319732, 022-46002190
Email : srssclegeartscom@yahoo.co.in • Web : spdtcollege.ac.in

Guidelines and Policy for Maintenance and Utilization of Physical, Academic and Support Facilities

Proper guidelines and policy have been established by the college for the maintenance and utilization of computers, classrooms, computers laboratories and other physical facilities. It helps to conduct smooth functioning of the all the facilities available in the college. By creating proper guidelines and policies certain aims can be achieved which are as follows: -

1. To create optimum utilization of the facilities and services available in the college.
2. To receive constant, un-interrupted and smooth functioning of physical, academic and support facilities.
3. To avoid misuse and wastages of the resources and services.
4. To regulate timely up-gradation, replenishment, repairing and replacement of all the technical resources and services.
5. To minimize the probabilities of accidents and ensure the safety at work place.
6. To inform about the use of infrastructural facilities with the help of proper instruction boards.
7. To Update IT facilities with the help of technical staff available as well as external technicians whenever needed.
8. To maintain the fire extinguisher and fire hydrate system in the college.
9. To carry out periodic pest control in the college building.
10. To check the electrical fittings and wirings periodically by electrician appointed by the management.
11. To ensure the proper repair and maintenance of plumbing and furniture and fixtures by the plumber and carpenter appointed by the college respectively.



Imelle
PRINCIPAL
SHRI RAJASTHANI SEVA SANGH'S
Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu
College of Arts, Commerce & Science
J. B. Nagar, Andheri (East),
Mumbai - 400 059.